

**SAN BERNARDINO COUNTY  
PROBATION DEPARTMENT PROCEDURE**

**YOUTH SUPERVISION STAFF ORIENTATION AND TRAINING**

Title 15, Section 1322

**Authority:**

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**Purpose:**

To provide current information regarding staff orientation and training prior to the supervision of youth in the Juvenile Detention and Assessment Centers (JDACs) and Treatment Facilities (TFs).

**Responsibilities:**

- I. Prior to:
  - A. Assuming sole supervision of youth, each youth supervision staff shall successfully complete the requirements of the Juvenile Corrections Officer Core Course pursuant to Penal Code Section 6035.
  - B. Entering a JDAC or TF, staff shall complete the Prison Rape Elimination Act (PREA) training.
  - C. Exercising the powers of a peace officer, staff shall complete PC832 training.
- II. Prior to assuming any responsibilities while assigned to the Juvenile Detention and Assessment Centers (JDACs)/Treatment Facility (TF), each staff member is to be properly orientated to their duties including:
  - A. Youth supervision duties
  - B. The scope of decisions they make
  - C. The identity of their supervisor
  - D. The identity of persons who are responsible to them
  - E. Persons to contact for decisions beyond his or her authority
  - F. Persons to contact for decisions that are beyond their responsibility
  - G. Ethical responsibilities
- III. All youth supervision staff are processed through an extensive orientation training program. Prior to assuming any responsibility for the supervision of youth, each youth supervision staff member shall receive a minimum of forty (40) hours of facility specific orientation including:
  - A. Individual and group supervision techniques
  - B. Regulations and policies relating to discipline and rights of youth pursuant to law and Title 15, Section 1390/1391
  - C. Basic health, sanitation and safety measures
  - D. Suicide prevention and response to suicide attempts
  - E. Policies regarding use of force, de-escalation techniques, chemical agents, mechanical and physical restraints
  - F. Review of policies and procedures referencing trauma and trauma informed approaches.
  - G. Procedures to follow in the event of emergencies
  - H. Routine security measures, including facility perimeter and grounds
  - I. Crisis intervention and mental health referrals to mental health services
  - J. Documentation

- K. Fire/life safety training
- L. Medical issues
- M. Report writing overview of Juvenile Court
- N. External programs
- O. Visiting procedures
- P. Communicable diseases
- Q. Dealing with behavioral problems
- R. Youth classification and unit assignment
- S. Prison Rape Elimination Act (PREA)

**Inspections:**

Refer to Audits and Inspections Matrix

**Foundation:**

Minimum Standards for Juvenile Facilities, Title 15 Section 1322, 1390, 1391

**References:**

California Government Code, Section 1029

California Penal Code, Section 6035

Prison Rape Elimination Act (PREA)

Issued by:

  
Michelle Scray Brown, Chief Probation Officer

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